

MASSACHUSETTS

Workforce Investment Act

WIA Communication No. 05-56

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Directors for Workforce Integration
DCS Associate Directors
DCS Field Managers

cc: WIA State Partners

From: Susan V. Lawler, Commissioner
Division of Career Services

Date: August 12, 2005

Subject: Fiscal Year 2006 Systems Certification Review Schedule

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and local workforce investment partners of the Fiscal Year 2006 (FY06) Systems Certification Review Schedule. The full schedule is found in Attachment A.

Background: The Workforce Investment Act (WIA) requires that the Governor must certify to the U. S. Secretary of Labor every two years that the State has monitored local workforce investment areas to ensure compliance with uniform administrative requirements. The Commonwealth requires all local area workforce investment recipients and operating entities to maintain written procedures for all administrative systems. The Commonwealth's certification of these systems focuses on ensuring that the actual operation of adequate systems described in the written procedures and evaluated through on-site reviews meets system certification standards.

The Division of Career Services (DCS) Program Quality Assurance Team, as the designated Administrative Entity for WIA will conduct the FY 2006 Systems Certification review in accordance with the requirements of the Workforce Investment Act.

In conducting the certification reviews, the Quality Assurance Team will monitor grant-supported activities in accordance with the State quality assurance review system and uniform administrative requirements, including applicable cost principles.

Action

Required: Disseminate the FY06 Systems Certification Review Schedule to all Local Area Operators, Fiscal Agents, and Career Center Management.

Inquiries: Please direct all inquiries regarding this issuance to Howard Frim at HFrim@detma.org.

Filing: Please file this in your notebook of previously issued WIA Communication Series Issuances as #05-56.