

## **Events Without Services - B**

**Crystal Reports Version:** Crystal Reports XI, Service Pack 2

**First Issuance Date:** March 2008

**Key Features:** This report lists MOSES Events (Job Seeker and/or Employer) with no services attached, the staff person who created the event, when the event was created, the most recent use of the event (can be a future date if the event has not yet occurred), and an attendance summary for each event. The date an event was inactivated is included for any inactive events.

When staff record attendance for an event, MOSES automatically adds the attached services to all customers who attended. If an event has no attached services, customers who attend the event will receive no service, and will not count as customers served.

The attendance summary shows how many customers have attended each of the events. Note that none of these customers have received any service for their attendance (they have not counted toward your numbers of customers served). Also included in the summary is the number of scheduled customers who have not had their attendance recorded yet (for both past and future events). Unless the event is modified to include attached services, none of these customers will receive any service when their attendance is eventually recorded. To attach services to an event in MOSES, go to Events, Event Maintenance, and add the appropriate Associated Services.

### **Parameters:**

1. Report Choice - to select whether you would like a Career Center report or a Local Office report
2. Career Center - to select events at an entire Career Center (can be ignored if you want a Local Office report)
3. Local Office - to select events at one or more Local Offices (can be ignored if you want a Career Center report)
2. Active - Inactive - to select whether you want to see Active events, Inactive events, or All events for the selected Career Center of Local Offices
3. Job Seeker - Employer - to select whether you want to see Job Seeker events, Employer events, or both

**Report Run Times:** The report usually takes less than a minute to run. However, if you select many offices, the report will obviously take longer to run, but it will probably never take longer than a few minutes.

**Report Feedback:** This report has been tested for accuracy; however, your feedback is encouraged. If you get unexpected results or have other suggestions, please contact the report developer below.

**Career Center Events Without Services**

**All Job Seeker & Employer Events Without Attached Services - Customers Attending Will Not Count as Customers Served**

<u>Event ID</u>	<u>Event Name</u>	<u>Created By</u>	<u>Created Date</u>	<u>Most Recent Date</u>	<u>Participant Attendance</u>			<u>Inactive Date</u>
					<u>Yes</u>	<u>No</u>	<u>Not Recorded</u>	

**Career Center Name**

**Local Office Name**

**Job Seeker Events**

37198	Diamond Staffing T	AJARD	08/10/05	06/08/06	17	0	0
57614	Massachusetts Care	TRACT	10/02/07	10/18/07	32	0	0
60435	Source One Staffin	NHOJS	02/07/08	02/27/08	0	0	1
51982	Vegetation Control	NHOJS	02/15/07	03/06/08	13	0	0
57535	Venturi Staffing	NHOJS	10/01/07	11/16/07	26	0	0
<b>Totals</b>					<b>88</b>	<b>0</b>	<b>1</b>

**Local Office Name**

**Employer Events**

57648	Massachusetts Care	TRACT	10/02/07	10/18/07	29	1	0
<b>Totals</b>					<b>29</b>	<b>1</b>	<b>0</b>

**Job Seeker Events**

57615	Massachusetts Care	TRACT	10/02/07	10/18/07	251	0	0
<b>Totals</b>					<b>251</b>	<b>0</b>	<b>0</b>